

Please see these step by step instructions for registering for an event. This process has evolved over the past few weeks so please review.

Obtain your user name and password by entering your email address here
http://www.opportunityjacksonville.com/public/pub_forgot.aspx

Find the event you are looking for here and select it
http://www.opportunityjacksonville.com/events/ev_listing.aspx

Choose the registration button at the bottom of your event screen



You will be prompted to login if you have not already done so. Enter the User Name and Password that was emailed to you

Required fields

Username

Password

Enter the number of people attending in the quantity box

Quantity	
Enter Attendees	<input type="text" value="1"/>

Then choose the “Enter Attendees” link to indicate who will be attending ***This must be done even if only one person is attending***


Quantity	
Enter Attendees	<input type="text" value="1"/>

This screen will appear and you may choose your attendees then press submit

Admission Details

Please select the names of people who will be attending this event. Select New if the name does not appear in the dropdown.

Guest 1

Meisha Joyce 

Cancel

Submit

Once you attendees are complete (indicated by green check mark) you will be returned to this screen and be ready to submit

Event Details


2010 Power of Partnerships & Uncampaign Victory Celebration

06/30/2010 | 05:30 PM - 07:30 PM

The Florida Yacht Club

5210 Yacht Club Rd., Jacksonville, FL

Event Registration

Item	Quantity	Price
General Admission	 <input type="text" value="1"/>	\$0.00
Total		\$0.00

Back

Submit

You will receive an email confirming your registration.